

## **USE OF THE CHECKLIST:**

IN ORDER TO ASSIST IN PROCESSING NATIONWIDE PERMITS, CHECKLISTS FOR THE NWP'S HAVE BEEN PREPARED IN WORD FORMAT. PRINT IT OUT AND PLACE IT IN THE FILE.

FOR EVERY NUMBERED ITEM YOU HAVE A CHOICE OF CHECKING A BOX OR PLACING AN X ON A LINE NEXT TO A "YES" OR A "NO." SOME NUMBERED ITEMS ALSO HAVE A BOX LABELED NA. NA MEANS NOT APPLICABLE, AND WHEN THE NA BOX IS CHECKED, THAT MEANS THAT NUMBERED ITEM IS NOT APPLICABLE TO THE PARTICULAR PROPOSAL YOU ARE CURRENTLY EVALUATING. **TO QUALIFY FOR THE NWP, UNLESS INSTRUCTED OTHERWISE BY A FOOTNOTE OR OTHER NOTATION, EVERY APPLICABLE NUMBERED ITEM MUST HAVE A CHECKED BOX.** IF AN X IS PLACED ON THE LINE BY ANY "YES" OR "NO" CHOICE, UNLESS INSTRUCTED OTHERWISE BY A FOOTNOTE OR OTHER NOTATION, THE PROPOSED PROJECT WILL NOT QUALIFY FOR THAT NWP.

YOU WILL ALSO NOTE THAT SOME CHOICES ARE MARKED WITH AN ASTERISK. THIS MEANS A PCN TO THE DISTRICT ENGINEER IS REQUIRED IN ACCORDANCE WITH NWP GENERAL CONDITION NUMBER 27, GENERAL CONDITION NUMBER 19, OR A REGIONAL CONDITION. WHERE A PCN IS REQUIRED, USE THE SEPARATE PCN CHECKLIST. **[NOTE: THE PCN CHECKLIST IS FOR YOUR USE IN DETERMINING COMPLETENESS ONLY. A NON-CHECKED BOX ON THE PCN CHECKLIST DOES NOT AUTOMATICALLY DISQUALIFY AN APPLICANT FROM RECEIVING A NWP VERIFICATION.]** OTHER SYMBOLS OR NUMERALS MAY BE USED IN THE TEXT OR TO MARK A BOX. WHERE THESE ARE ENCOUNTERED, THEY WILL BE EXPLAINED IN A FOOTNOTE.

BE SURE YOU HAVE ADDRESSED AND DOCUMENTED ALL ISSUES RELATED TO FEDERALLY LISTED THREATENED OR ENDANGERED SPECIES, DESIGNATED CRITICAL HABITAT, AND ESSENTIAL FISH HABITAT PRIOR TO ISSUING A VERIFICATION. THIS INCLUDES EFFECT DETERMINATIONS (INCLUDING FINDINGS OF NO EFFECT) AND CONSULTATIONS.

**EACH TIME YOU EVALUATE AN APPLICATION FOR A NWP, PLEASE READ ALL OF THE TEXT AND FOOTNOTES ON EACH CHECKLIST AND ENSURE THAT ALL OF THE NATIONWIDE PERMIT TERMS, GENERAL CONDITIONS, AND REGIONAL CONDITIONS ARE MET.**